10 November 2021

FCC Junior Update - NTX online system for competition management (IMPORTANT INFO)

All:

As mentioned in previous emails, in the NTX region we will be using the online competition management system that we have used in the past for this year's 2021-22 competition.

EDUCATOR DASHBOARD – FOR RESOURCES ONLY
Some of you registered at http://futurecity.org and have an account on the Educator Dashboard. We will be using this site for resources only: background information, handbook download, student activities and forms. You do not need to create teams and you should not be uploading files to this system – it will not accommodate the junior competition judging this year.

For those of you who registered by email to me, you can find most of the resources at: http://futurecity.org/resources.

NTX TEAM CENTER AND CMS
We have re-installed the CMS from previous years. From this point forward, you will be using this site for creating and managing teams, uploading files and obtaining scores (after the competition). This is the system the judges will be using to score your submissions.

URL: https://secure.dfwfuturecity.org/NorthTXJunior/Teacher.
You can also access this page from the NTX Junior Team Center:
www.dfwfuturecity.org/team_junior.html.
YOU WILL NOT BE ABLE TO REACH THIS PAGE from the Educator Dashboard or the national (futurecity.org) site.

If this is your first time logging in (if you didn't have an account last year) – use the Educator Pages menu in the upper left to "Enroll."
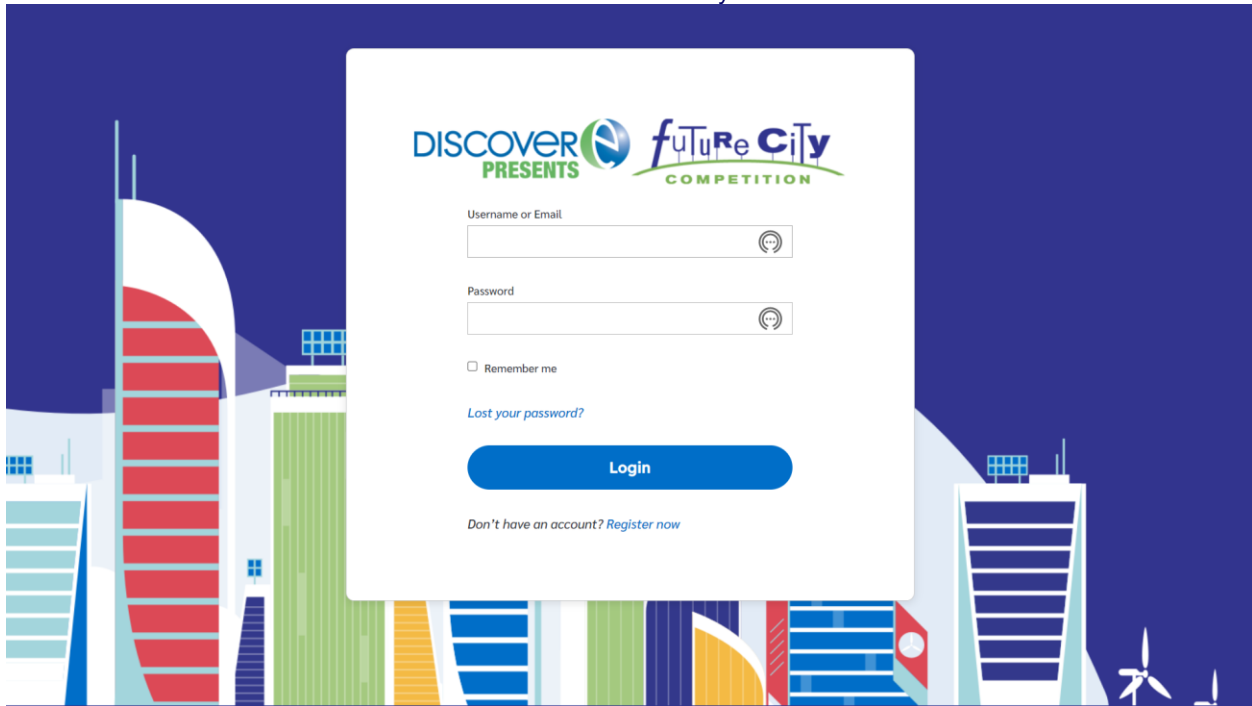
Once enrolled, you can create and manage teams and upload files. I'm sorry if you have already entered team information into the Educator Dashboard site – you will need to re-enter it here (NTX CMS).

ATTACHED is a brief overview of the CMS that might help in answering questions, however, do not hesitate to contact me if you have any problems.

Thanks for your patience and understanding as we manage this year's program.

Jean Eason
NTX Regional Coordinator
Future City Competition
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NATIONAL WEBSITE with Educator Dashboard and Future City Resources

Educator Dashboard – Teacher registration. We will be using this only for FC resources: Essay reference list info, Handbook (download), Activities and background info.
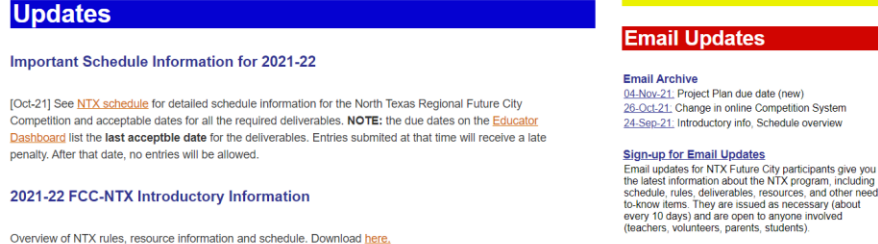We will NOT be using this for Teams, File Uploads or Judging.

futurecity.org/resources – access to most (historical) resources, but not this year's essay or handbook.

www.dfwfuturecity.org – Team Center contains info, schedule, resources for NTX region.

JUNIOR TEAM CENTER (www.dfwfuturecity.org/team_junior.html) – also has link to online Competition Management System for NTX 2021-22.

COMPETITION MANAGEMENT SYSTEM

This is where you will be creating/managing teams and uploading files.

Log in page - https://secure.dfwfuturecity.org/NorthTXJunior/Teacher. To enroll first time, use link in "Educator Pages" menu in upper left.

YOU WILL NOT BE ABLE TO ACCESS THIS PAGE FROM THE EDUCATOR DASHBOARD. (So, don't log in at http://futurecity.org to get to this system.)

Once you are logged in, start by creating a team (or teams).

Here is the information as it is currently for the this team. Edit the fields as needed to update the team, and use the update button to save the changes. Use the delete button to discard this team. As before, use the "Add A Student" button to extend the form as needed for additional students.

NOTE: If any files have been submitted against this team and you delete the team, the files will be deleted as well.

School Information:

Region:	**Texas (North) Region**
Teacher:	**Jean Moore**
School:	**NTX Middle School**

Mentor Information:

If your mentor has registered on this web site, select the mentor's name from those shown in the following list.

Mentor:	To Be Determined ∨

If your mentor did not appear in the above list, then complete the ensuing information about this team's mentor. You do NOT have complete the mentor details if you selected the mentor from the above list.

Mentor Name:	**Last:** Doe	**First** John
Mentor Employer:	ABC Company	
Mentor eMail Address:		
Mentor Phone Number:		###-###-####

Team Information:

City Name:	NTX Test City

Select your team status from the following list. If your team plans on completing the entire Future City Competition, leave the team as "Active". If your team is competing on a trial basis, which means you will not compete in all phases of the Future City Competition, select "Partial Participation". If your team no longer wishes to compete in Future City Competition, select to resign your team.

NOTE: If you resign this team, you will have to speak to your regional coordinator to allow this team to return to the competition.

Team Status:	● Active Team ○ Partial Participation ○ Resign This Team

Team Roster:

You will be able to manage the students on your team after the team has been created.

[Create Team]

Have your mentor enroll in system or enter their information on the team page.
Enter the team name – name must be unique within NTX region or you will get an error.

Welcome Back Pat Goodwin!

Here is the list of the teams you have created. Use the "Edit Team" button to change the information for the team. Use the "Upload Files" button to submit files to be scored.

Team: Paris 2.0 - [Edit Team]   [Upload Files] [View Comments]

Mentor:	(Unassigned)	City Essay Junior	Due: **Fri Nov 19, 2021**
		Model Video–Junior	Due: **Fri Jan 14, 2022**
		Expense-Jr	Due: **Fri Jan 14, 2022**

After the team is created, you will see it listed on your Educator homepage. You will also see a list of deliverables and due dates. There are links to upload files for the deliverables.
To add student names to the team, use the edit button.

ADDING STUDENTS TO TEAM – enter student name, grade and what role they have on the team. You can change or rearrange students and roles later if you need to.

Team showing students.
To create additional teams, use the "create team" link in the Team Information menu.